

Application deadline for a start in autumn: 15th May of each year

Application deadline for a start in spring: 15th October of each year

1. Details of Study Exchange

Length of exchange:

one semester two semester

I would like to start in:

Autumn (WS)

Spring (SS)

Semester Duration:

Winter semester (WS): September - February

Summer semester (SS): March - July

I would like to take part in the following study programme(s):

Courses held in English:

B.A. In-depth study course: European Public Management & International Relations (WS)

M.A. European Public Administration: Second semester (SS)

Courses held in German:

B.A. in-depth study courses:

Administration of social benefits (WS)

Public law and order (WS)

Environmental & planning law (WS)

Economic affairs & finances (WS)

Local government policy &
public management (WS)

IT & IT management (WS)

HR management, organisational
methods & communication (WS)

2. Personal Data

Gender: Female Male

Surname (as in passport):

First name (as in passport):

Date and place of birth:

Nationality:

Contact address in your home country:

Street (Line 1):

Street (Line 2):

Postal Code and City:

Country:

Phone:

Mobile:

E-Mail:

3. Study Programme at Home Institution

What degree are you doing at your home university?

Bachelor degree

Master degree

Name of degree programme:

Number of completed semesters by begin of the study exchange:

4. Contact Details of Home University

Name and address of home university:

ERASMUS code of home university:

Contact details of ERASMUS coordinator:

Name: _____

Phone: _____

Email: _____

Application form: ERASMUS+ Study Exchange

5. Language Skills

Mother tongue: _____

Foreign languages (oral):

C2	C1	B2	B1
C2	C1	B2	B1
C2	C1	B2	B1

Foreign languages (written):

C2	C1	B2	B1
C2	C1	B2	B1
C2	C1	B2	B1

C2= Native speaker level, C1=Excellent, B2= Very good, B1=Intermediate

Language requirements:

Students attending a Bachelor course should have at least a B1 level (according to the Common European Framework of Reference for Languages) in the language of instruction.

Students attending the M. A. programme should have at least a B2 level (according to the Common European Framework of Reference for Languages) in English and ideally some knowledge of German.

6. Health and Accident Insurance

In Germany it is compulsory to have a health insurance. Please contact us for more information.

7. Learning Agreement

A learning agreement between the home university and the University Kehl must be concluded before the studies begin. The details of the study programme are set down in the learning agreement.

8. Enclosures

In addition to this application form please hand in the following documents:	Bachelor (WS)	Master (SS)
Motivation letter in the language of instruction: <ul style="list-style-type: none"> • Why do you want to take part in this course? • What qualifies you to participate this course? 	X	X
Europass CV: https://europass.cedefop.europa.eu/editors/en/cv/compose	X	X
Confirmation of enrolment at your home university or copy of student ID-card	X	X
Copy of an identity document (Passport or ID)	X	X
Confirmation of ERASMUS nomination from home university	X	X
Bachelor degree certificate		X
Transcript of records of past semesters for current degree, containing the following information: <ul style="list-style-type: none"> • all examination results • ECTS points achieved 	X	X
Proof of language skills (for language of instruction)	X	X
Proof or description of your theoretical knowledge related to the European Union		X
Confirmation of internship in the field of European affairs		if existing
Any complementary performance records	optional	optional

Confirmation

I hereby confirm that I have read and accept the information supplied in this form and that the information I have given is correct

Place / Date:

Signature: _____